

**PARENT CONCERN/COMPLAINT SHEET**

Name of Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number and  
time you can be reached: \_\_\_\_\_

Student Name: \_\_\_\_\_

School/Grade: \_\_\_\_\_

Date and Time of concern: \_\_\_\_\_

Have you contacted the school? Yes \_\_\_ No \_\_\_ Who did you speak with? \_\_\_\_\_

A. Description of Concern (as communicated by parent): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. How would you like to see this concern resolved? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Disposition: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Use space below for continuation from side 1)

A. \_\_\_\_\_  
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B. \_\_\_\_\_  
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C. \_\_\_\_\_  
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Adoption Date: May 16, 2007